



EMPLOYMENT OPPORTUNITIES
Southern Hills Career Technical Center
9193 Hamer Road, Georgetown, OH 45121
www.shctc.k12.oh.us

POSITION: **Student Services Coordinator/Director of Secondary Education**

GENERAL DESCRIPTION: This administrator will be responsible for understanding, communicating with, and designing educational experiences for students and providing exceptional educational leadership to staff. This administrator will also be responsible for contributing to and supporting the mission, vision, and values of Southern Hills Career and Technical Center.

QUALIFICATIONS:

- Must hold a valid administrative license issued by the Ohio Department of Education appropriate for the assignment;
- Possess significant and demonstrated experience with instructional and curricular leadership including OTES;
- Possess a minimum of three (3) years of experience as an educational administrator with supervisory responsibilities;
- Career technical background strongly preferred;
- Ability to understand and analyze data and implement improvements based on results;
- Demonstrated experience and knowledge with Ohio Graduation Tests, end of course assessments, and High Schools That Work;
- Willingness and ability to work as a team member with students, faculty, and administration;
- Excellent organizational skills;
- Computer expertise appropriate to the position;
- Valid driver's license;
- History of excellent job attendance; and
- Must pass criminal background check acceptable to the Board of Education

DATE POSTED: **May 23, 2022**

APPLICATION

DEADLINE: **Friday, June 3, 2022**

START DATE:

SALARY: Based upon experience and certification

BENEFITS: Based upon Board Policy

WORK YEAR: 225 days/year

APPLY TO: Mrs. Angela Gray, Principal
Southern Hills CTC
9193 Hamer Road
Georgetown, OH 45121

937-378-6131 ext. 300
Angela.Gray@shctc.us

The Southern Hills Joint Vocational School District is an equal opportunity educational institution. Employment and educational programs are offered without regard to race, color, religion, national origin, gender, disability, military status, ancestry, age, genetic information or any other legally protected characteristic and provide equal to the Boys Scouts and other designated youth groups. The district prohibits harassment of individuals in any form. Any alleged act of discrimination or harassment should be referred to Mr. Don Rabold, Support Services Officer, 9231 Hamer Road, Georgetown, OH, 45121, (937) 378-6118.